



# Event Coordinator

## Volunteer Ministry Description

**Purpose:** Support the AHG Mission by communicating and mobilizing varied event opportunities for Girl Members.

**Reports To:** Area Coordinator

## Responsibilities:

- Pray consistently for the Area Team Members and their impact, as well as for the AHG Ministry and its leadership
- Mobilize the following annual events that will be available to all Program Levels:
  - Area outdoor experience
  - Area badge day
  - Area social event
- Collaborate with the Area Coordinator to ensure event information is communicated to Area Troops
- Act as a consultant for Troops struggling to plan an event
- Attend Area Team meetings
- Meet 1-on-1 with Area Coordinator monthly
- Work as part of the Team to achieve Area Team goals

## Qualifications:

- A positive, Christ-like attitude with a passion for growing the AHG Ministry
- Agree to serve as an example and live by the AHG Oath, Creed, Mission Statement and Statement of Faith
- Commitment to teamwork and Biblical conflict resolution
- AHG Adult Member with a minimum of one year AHG experience, and an understanding of the AHG Program
- Preferred strengths: leadership, communication, self-motivated
- In-home access to internet and willingness to learn and utilize Microsoft Suite including Outlook, PowerPoint, Excel, and Teams

**Training Required:** Participate in Area Team, position, and ongoing training/mentoring from Area Coordinator

**Weekly Commitment:** Approximately 2-3 hours per week

**Commitment Length:** One year renewable by mutual agreement

